



Minutes

Faculty Senate Regular Meeting

Date: 04/24/26

1:00-2:00 PM on Google Meet

- I. Establishment of Quorum: Quorum was established. Members present: Mari Hill, Gene Martinez, Kevin Williams, Nichole Collins, Chantel Rivera, and Linda Salazar. Absent: Billie Mathews
- II. Call of Meeting to Order: Chair Mari Hill called the meeting to order at 1:02 p.m.
- III. Approval of Agenda: Chair Hill presented the Agenda for approval. Nichole Collines made a motion to approve the agenda. Chantel Rivera seconded the motion. The motion passed unanimously to approve the agenda.
- IV. Approval of Minutes: Chair Mari Hill presented the minutes from the April 10, 2026 regular meeting. Chantel Rivera made a motion to approve the minutes. Nichole Collins seconded the motion. The motion passed unanimously to approve the minutes of the April 10, 2026 meeting.
- V. Welcome of Guests/Public Comment (3 minutes per person): Chair Hill welcomed the following guests: Dr. Henrietta Romero and Denise Fox. Denise Fox informed the Senate that she would be relaying the Assessment Committee report to the Senate.
- VI. VPIS Report (Limited to 10 minutes) - Dr. Romero and the academic directors have asked for approval to hire additional FT faculty in Business, Education, Computer Science, Mathematics, and Welding. This is subject to budget approval by the BOT at the rescheduled April 28, 2026 special meeting. The CCSSE Survey was sent to select students but few have responded. Encourage students to participate. As an incentive prizes are being awarded. Please consider some form of incentive for student participation. Dr. Romero reminded the Senate of the HLC Comprehensive visit in the Fall of 2027 and asked that interested faculty members contribute their talents to the overall HLC Assurance argument. Information will come out next week related to Fall 2026 book adoptions from Ron at our Bookstore. Please tell colleagues about this. The deadline to adopt is May 15, 2026 at 5:00 p.m. Dr. Romero reminded the Senate about the CLOA process for the end of the semester. They will be due Thursday, May 14, 2026 before the end of the in-service week. She reminded the Senate to make suggestions for potential in-service week items. Nichole Collins suggested time and opportunity for faculty to work on moving their courses to the new Blackboard format. Chair Hill conveyed the Senate's consensus that time needs to be given for faculty to prepare for their classes and do the things that must be done prior to the start of classes. Nichole Collins mentioned Title II and ADA changes. She would like to participate in training on that and possibly provide a session in the Fall.

VII. Information/Discussion:

A. Senator Reports

1. Mari Hill (Education Senator, Senate Chair) – Mari Hill reported that she wrapped up her last in-person classes. They were at Los Niños last week doing observations. The Children’s Theater is putting on “Charlotte’s Web” next week. She hopes anyone who can will come to next Friday’s 3:00 dress-rehearsal performance. It is about a 40-minute performance.
2. Gene Martinez (CTE Senator, Vice Chair) – Gene Martinez will be having AWS certifications next Wednesday. He had a meeting with LANL on Tuesday. They gave him information on what they are expecting us to train potential welders to work at the labs. He’s not sure if it is all possible because he can’t get some of the metals they are asking us to train on. LANL will have to find a way to help us get the material. He was in SF yesterday for training. His students got a chance to use some of their equipment. A couple of his students caught themselves on fire. After the ESOP training he went to an AWS meeting with the union United Associates of Pipefitters/Steamfitters 412. They discussed the training LANL was wanting us to provide. They gave him a tour of the new facility and explained some of the specifications that LANL put out. He had a meeting with Gustavo from Reliant Steel. He showed him some of the alloys that LANL wants us to work on. Gustavo is not sure he can even get some of them. He is having a good semester. They are furiously working on the students getting their coupons done for AWS certification, and they are already signing kids up for the summer.
3. Kevin Williams (Associates Senator, Immediate Past Chair, Secretary) – Kevin Williams reported that he’s having some issues with students who have “checked out” already. Getting work from them at this point has been difficult. He is reaching out to them to encourage and motivate them to finish strong. He asked if a schedule had been released for final exams yet. Dr. Romero offered to get with the office of the Registrar to have them send the schedule out.
4. Billie Mathews (Humanities Senator) – Absent
5. Nichole Collins (STEM/Assessment Senator) – Plotters are up and running so they are printing out posters for the assessment event. They are due to them by May 4 so that they can be printed out. They have to be 24” x 36” or 36” x 48”. They ask that they be done in PowerPoint and that you send them an original file and a PDF.
6. Chantel Rivera (Allied Health/Nursing Senator) – The dental assisting students are nearing the end of their clinicals. They have only two more weeks. They are holding a trial DANB prep course for them in their seminar sessions. They are encouraging them to take their DANB exam before they complete the program which is hopefully going to be successful for them.
7. Linda Salazar (Ex Officio/LRC) – Nothing new to report about LRC or Workday. Regarding the Faculty Senate elections, she has not proceeded with them because of a lack of nominations. Mari Hill mentioned that she had again sent out information about the Faculty Senate, its purpose, its stipends, etc. Nichole Collins nominated herself as STEM/Assessment senator. Kevin Williams

nominated himself as Education/Business/Adult Education Senator. Gene Martinez nominated himself as CTE Senator. Mari Hill will be Immediate Past Chair.

B. Standing Committees

1. Curriculum Committee - The Curriculum Committee will meet on May 13 (to go over the finalization of all PLOs and any catalog revisions/changes. Nichole has created a spreadsheet with information to help Rachael. There are change forms which Directors are aware of to make changes (including changes for typos). Errors have been found including number of credit hours for a certain course, course number problems, etc. Nichole will send Directors notices if there needs to be a change form done. Allied Health is done and she is currently working on Business and CTE. She is creating a "How-To" document to answer questions for Dr. Romero. Dr. Romero mentioned to Nichole about upcoming legislative changes to how institutions of higher learning report courses that are "sunsetting" and "dormant." She will send Nichole that information that was shared with her from her Chief Academic Officer meeting.
2. Assessment Committee - Denise Fox reported that according to Sierra Fernandez it is not too late to submit a poster for the contest. The Assessment Committee has been working on the procedure manual for a long time. They plan on approving the final revision at their next meeting. In-service week, office hours will be offered for help with CLOAs. For the HLC Assessment Academy, Luna has submitted an action plan with seven sections.

C. Follow-Up Items - None

VIII. Action Items: None

IX. Executive Session

- A. Discussion Items - Linda Salazar asked what we do if there is no nominee for a certain area for Faculty Senate, as there is no nominee for Allied Health/Nursing. Chantel Rivera said that no one has expressed an interest. Chantel Rivera said she will nominate all of them and maybe one of them will accept. For Humanities there is only Billie Mathews and Chris Smith. Mari Hill will nominate Chris Smith.
Mari Hill mentioned that she missed the graduation rehearsal. Linda Salazar attended the rehearsal and said she thought that the Faculty Senate may serve as marshalls to escort graduates in and out.
- B. New or Follow-up Items for Next Meeting's Agenda: None

IX. Next Regular Meeting: 05/08/26

- X. Adjournment - Gene Martinez moved to adjourn the meeting. Nichole Collins seconded the motion. The motion passed unanimously. Chair Hill adjourned the meeting at 1:57 p.m.